Welcome to GLACIER Tax Prep via GLACIER

Your institution has licensed **GLACIER Tax Prep ("GTP")** for you to use in the preparation of your U.S. income tax return. Your institution also uses **GLACIER Online Tax Compliance Software,** in which you have previously completed an Individual Record. You will be able to access **GTP** by going through **GLACIER.**   To do so, you'll simply access **GLACIER** using your existing UserID and Password and **GLACIER** will transfer certain data to **GTP** – making your tax return preparation even easier!

How Do I Get Started? You may access **GTP** through **GLACIER** from any computer with internet access from anywhere in the world! Simply log into **GLACIER** at **https://www.online-tax.net/glogin.asp** and enter your **GLACIER** login information. If you have forgotten your login information, simply click on "Forgot Login".

What Documents and Information Do I Need BEFORE I Login? Some of the information you will need for **GTP** will already have been entered in **GLACIER** and will be transferred. Please make sure you have the following documents and information available BEFORE you log into **GTP** via **GLACIER**:

  x   Academic Institution or Host Sponsor Information (name/address/phone for Academic Director); and
  x   Forms W-2, 1042-S and/or 1099 (if you received any).

How Do I Log Into GTP Through GLACIER? To access **GTP** through **GLACIER**, simply log into your **GLACIER** Individual Record at **httpst update the information in**
LACIER** is complete and correct, select "Yes"
mplete your U.S. income tax return. **GLACIER**
 your personal information again. Please

on relating to the topic on that screen.
 you have a technical issue or question. You
ion directly to the **GTP** Support Center. We

s regarding GTP Support are accepted.

We hope you find GTP simple to use and easy to understand!